

11-21-19 BOARD MEETING

11/21/2019 [7:30PM-9:30PM] @ High School LGI Room

- 11-21-19 BOARD MEETING AGENDA -

1. MOMENT OF SILENT REFLECTION / PLEDGE OF ALLEGIANCE

Minutes

The regular business meeting of the Dallastown Area Board of School Directors convened in the High School LGI Room on Thursday, November 21, 2019. Board President Ronald J. Blevins called the meeting to order at 7:30 p.m.

2. ROLL CALL & EXECUTIVE SESSION ANNOUNCEMENT (If applicable)

- An Executive Session for legal and personnel matters was held on Monday, November 4th.
- An Executive Session for two student expulsions and legal/personnel matters is scheduled to be held at 6:45 p.m. this evening.

Minutes

Mr. Blevins announced that all board members were present.

Board Members: Steven C. Bentzel, Ronald J. Blevins, John E. Hartman, Sue A. Heistand, William A. Lytle, Michael D. Noll, Jr. (departed at 8:16 p.m.), Anthony J. Pantano, Hilary S. Trout and Scott A. Wingard

Solicitor: Fox Rothschild Attorney Jeff Sultanik

Board Secretary: Lisa M. Kirby

Student Representative: Dylan Rexroth

Administrators: Dr. Greg Anderson, Marcus Bouchillon, Dr. Chad Bumsted, Dr. Joshua Doll, Dr. Ronald Dyer, Keith Dyke, Dr. Steph Ferree, Troy Fisher, Brian Fitz, Dr. Erin Heffler, Dr. Kelly Kessler, Amy Kostoff, Chris Martin, Chip Patterson, Brian Raab, Kurt Rohrbaugh, Dr. Wayne Senft, Brian Smith, Vince Sortino, Tom Stauffer, Barb Terroso and Misty Wilson.

Other Dallastown Area School District Staff/Citizens/Guests/Presenters: Attendance sheets attached/filed.

News Media: York Daily Record - N/A, York Dispatch - N/A

3. APPROVAL OF BOARD AGENDA

Minutes

Mr. Noll moved and Mr. Lytle seconded approval of the Agenda but with a vote on Item 8f separate from the other consent items.

By voice vote, the motion passed unanimously...

Ayes: Steven C. Bentzel, Ronald J. Blevins, John E. Hartman, Sue A. Heistand, William A. Lytle, Michael D. Noll, Jr., Anthony J. Pantano, Hilary S. Trout and Scott A. Wingard

4. COMMENTS FROM THE PUBLIC

Minutes

Student Laylah Mauler commented on the district's early graduation policy. Mr. Blevins noted that Mr. Bentzel is chair of the Policy Committee which will review the policy.

5. OATHS OF OFFICE FOR SUPERINTENDENT AND ASSISTANT SUPERINTENDENT EFFECTIVE JANUARY 1, 2020 - Dr. Dyer

The Honorable Judge Todd Platts will administer the oaths for the completion of the PDE Application for Commission for both positions:

- Incoming Superintendent, Dr. Joshua Doll
- Incoming Assistant Superintendent, Dr. Erin Heffler

Minutes

Tonight was a very special occasion which marked the orderly transition between superintendents - both the superintendent and the assistant superintendent - after their respective approvals by the Board early this fall and effective January 1, 2020. The Honorable Judge Platts administered the Oaths of Office for the completion of their PDE commissioning paperwork.

6. SPECIAL PRESENTATION(S):

a. Recognition of Outgoing Board Member, Mr. Michael D. Noll, Jr. - Mr. Blevins

For Eight (8) Years of Service: December 2011 - December 2019

Minutes

Mr. Blevins and Dr. Dyer bestowed a plaque to Mr. Noll and kind remarks were shared by all. Mrs. Hostler will be his successor at the December 5, 2019 Organization Meeting.

7. SUPERINTENDENT'S REPORT:

a. Enrollment

Minutes

Growth areas and demographic trends continue to be a focus of the board and administration. Currently, we have 6,428 enrolled students, which puts us at 85% capacity throughout the district. However, the high school is at nearly 98% capacity, and schools such as Dallastown Elementary have met their capacity in grades K and 3. Also, Loganville-Springfield, Ore Valley and York Township elementary schools, along with the Intermediate School, have 24 or more students in a class at several grade levels. We are examining class sizes throughout the district and will be making personnel recommendations in December.

b. Upcoming School Events / Calendar

- Veterans Day Activities
 - Business Advisory Gathering and Healthcare Careers Summit
 - Wednesday, November 27th - Half-day Students and Teachers
 - Thursday, November 28th, through Monday, December 2 - No School / Happy Thanksgiving
 - Tuesday, December 3rd - School Resumes
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Minutes

Veteran's Day is always special in the district, with schools and the JROTC hosting displays, ceremonies and assemblies to honor our veterans. Dr. Dyer and Dr. Doll attended several and were moved by the sincerity of the honor and appreciation given to the veterans. There were two other special events: The business advisory gathering provided very helpful information as we revise curriculum and incorporate more student connections with the business community, and the healthcare careers summit was a collaboration between Mr. Tad Gould, high school anatomy teacher, and WellSpan, a respected partner in our district. They designed a vivid and relevant set of experiences to inspire student exploration including 11 other districts who were able to attend through YCAL (the York County Alliance for Learning). We've also listed reminders for the upcoming Thanksgiving break.

8. CONSENT ITEMS:

Minutes

Mr. Fisher announced that there were no additions to the Personnel Report, but called attention to the JROTC hire which would be contingent upon the execution of an agreement scheduled for the next day.

Mr. Noll moved and Mr. Hartman seconded approval of the Consent Item 8f (the Personnel Report) as presented.

By roll call vote, the motion passed...

Ayes: Steven C. Bentzel, Ronald J. Blevins, John E. Hartman, Sue A. Heistand, William A. Lytle, Anthony J. Pantano, Hilary S. Trout and Scott A. Wingard

Abstention: Michael D. Noll, Jr. (form filed) ([Click Here](#))

Mr. Hartman moved and Mrs. Heistand seconded approval of the remaining Consent Items except for 8f which we just voted on.

Mr. Pantano commented that he preferred it when the field trip review was done as a separate action item. Mr. Hartman encouraged consideration of the international trips. There will be future board discussion.

By roll call vote, the motion passed unanimously...

Ayes: Steven C. Bentzel, Ronald J. Blevins, John E. Hartman, Sue A. Heistand, William A. Lytle, Michael D. Noll, Jr., Anthony J. Pantano, Hilary S. Trout and Scott A. Wingard

President

Secretary

Treasurer

a. Board Minutes (Previous Meeting)

(CONSENT - Board Minutes 10-24-19.pdf attached)

b. Treasurer's Report

(CONSENT - Treasurers Report 10-31-19.pdf attached)

c. Expenditures Report

(CONSENT - Expenditure Report 10-31-19.pdf attached)

d. Revenue Report

(CONSENT - Revenue Report 10-31-19.pdf attached)

e. AP Check Register

General Fund	\$ 2,392,327.84
Cafeteria	\$ 321,540.57
2017 Bond Fund	\$ 1,586,727.60
Construction Fund	\$ (120,850.00)
Internal Service Fund	\$ 27,826.10
Capital Reserve	\$ 21,540.00
Payroll	\$ 2,029,255.76
PNC Easy Procure	\$ 33,969.00

(CONSENT - AP Check Register 11-21-19 - LIST OF BILLS.pdf attached)

(CONSENT - AP Check Register 11-21-19 - DETAILS.xls attached)

f. Personnel Report

(CONSENT - Personnel Report 11-21-19 - FINAL.pdf attached)

g. Rental Requests

(CONSENT - Rental Requests 11-21-19.pdf attached)

h. Food Service Fund Statement of Operations

(CONSENT - Food Service Fund Statement of Operations 10-31-19.pdf attached)

(CONSENT - Food Service - Meals served by month 10-31-19.pdf attached)

i. Equipment Disposal Worksheet

(CONSENT - Equipment Disposal Worksheet 11-21-19.pdf attached)

j. Student Activity Accounts 09-30-19: High School / Middle School

(CONSENT - Student Activity Accounts 09-31-19 - HIGH SCHOOL FY20-1st-Qtr-HSAA-Board-Report.pdf attached)

(CONSENT - Student Activity Accounts 09-30-19 - MIDDLE SCHOOL.pdf attached)

k. High School Field Trip: Forensics Team

Travel to LaSalle College High School in Wyndmoor, PA - December 13-14, 2019

(CONSENT - HS Field Trip - Forensics to LaSalleCollegeHS - Dec13-14 2019.pdf attached)

l. High School Field Trip: Music Department - Various PMEA Festivals

- PMEA District 7 Chorus - Central Dauphin HS (1/16/20-1/18/20)
- PMEA District 7 Orchestra -Lampeter-Strasburg HS (1/30/20-2/1/20)
- PMEA District 7 Lower Band - Central York HS (2/13/20-2/15/20)
- PMEA Region Chorus - Eastern York HS (2/27/20-2/29/20)
- PMEA Region Orchestra - Susquehannock HS (3/12/20-3/14/20)
- PMEA District Jazz - Central Dauphin HS (3/20/20-3/21/20)
- PMEA Region Band- Eastern York HS (3/26/20-3/28/20)
- PMEA State Festival - Poconos (4/22/20-4/25/20)

(CONSENT - HS Field Trip - Music Dept to various PMEA Festivals - Jan-Apr 2020.pdf attached)

m. High School Field Trip: Music Department - String, Vocal and Wind/Jazz Ensembles

Travel to Hershey, New Jersey and New York City - May 22-24, 2020

(CONSENT - HS Field Trip - Music Dept Hershey-NJ-NYC - May 22-24 2020.pdf attached)

n. High School Field Trip (International): French Classes

French III, IV and V Classes travel to France, Spain and Monaco - approx. June 21-30, 2021

(CONSENT - HS Field Trip - French Class to France-Spain-Monaco - June 21-30-2021.pdf attached)

o. Administration's Recommendation for the Expulsion of Two Students

p. Approval of Three (3) Exonerations for Real Estate Taxes

One for 2018-19 taxes: 1976 Glen Rock Road

Two for 2019-20 taxes: 2436 Joppa Road and 2626 Wren Terrace

9. ACTION ITEM(S):

a. Acceptance of the 2018-19 Independent Auditors' Report/Financial Statements - Mr. Hartman / Mr. Wildasin, CPA, Boyer & Ritter

Minutes

Mr. Wildasin provided the three (3) required documents and summarized the following:

- There were no significant adjustments to the monthly reporting process which speaks to the integrity of the District's routine basis.
- There was full and unfettered access with staff and there were no disagreements or difficulties with management.
- Boyer & Ritter issued three clean/unmodified opinions for the financial statements, the \$3.8 million in federal awards, and government reporting standards.
- The Management Letter was discussed with the board and administration.

Mr. Hartman noted that some board members reviewed the audit in more detail with Mr. Wildasin prior to this meeting, with and without administration in the room.

Mr. Hartman moved and Mr. Pantano seconded acceptance of the report, Action Item 9a.

By roll call vote, the motion passed unanimously...

Ayes: Steven C. Bentzel, Ronald J. Blevins, John E. Hartman, Sue A. Heistand, William A. Lytle, Michael D. Noll, Jr., Anthony J. Pantano. Hilary S. Trout and Scott A. Wingard

(ACTION - Audit Acceptance - Dallastown Area SD Financial Report June 30 2019.pdf attached)

(ACTION - Audit Acceptance - Dallastown Area SD Mgmt Letter June 30 2019.pdf attached)

(ACTION - Audit Acceptance - Dallastown Area SD RC Letter June 30 2019.pdf attached)

b. Approval of Resolution 2019-06 Authorizing a Rate of Tax for the 2020-21 Fiscal Year Budget by No More Than Its Act 1 Adjusted Index - Mr. Hartman

As presented at the 11/14 Finance Committee Meeting.

Minutes

It was noted that this does not mean that we will or will not raise taxes, simply that we would not go above the adjusted index if a tax increase would be considered.

Mr. Hartman moved and Mr. Pantano seconded approval of Action Item 9b.

By roll call vote, the motion passed unanimously...

Ayes: Steven C. Bentzel, Ronald J. Blevins, John E. Hartman, Sue A. Heistand, William A. Lytle, Michael D. Noll, Jr., Anthony J. Pantano. Hilary S. Trout and Scott A. Wingard

(ACTION - Resolution 2019-06 Not to Exceed Act 1 Adjusted Index 2020-21.pdf attached)

c. Purchase of Matting for Pole Vault & High Jump Pits

In the total amount of \$23,372 to be paid from the General Fund, as presented at the 11/14 Finance Committee Meeting.

Minutes

This was also discussed last spring prior to last week's meeting.

Mr. Hartman moved and Mrs. Heistand seconded approval of the Action Item 9c.

By voice vote, the motion passed unanimously...

Ayes: Steven C. Bentzel, Ronald J. Blevins, John E. Hartman, Sue A. Heistand, William A. Lytle, Michael D. Noll, Jr., Anthony J. Pantano. Hilary S. Trout and Scott A. Wingard

(ACTION - Track Mats (Pole Vault and High Jump) Quote.pdf attached)

d. Appointment of Nominating Committee - Mr. Blevins

Shall consist of three (3) members and selected and ratified by a majority vote of the Board as follows: At a regular meeting in October or November, the President will inquire which Board members are interested in serving on the nominating committee. If only three (3) members express interest in serving, those individuals will be appointed to the nominating committee. If more than three (3) members express interest in serving, each Board member will identify, on a written ballot, the names of three (3) individuals to serve on the nominating committee. The Board Secretary will tally the ballots and identify the three (3) individuals with the highest number of votes. The Board Secretary will publicly state the selections made by each Board member and document the details in the meeting minutes. The chair of the nominating committee will be selected from and by the nominating committee members. The chair is responsible for determining meeting dates and location of committee meetings

Minutes

Mr. Blevins announced that Mrs. Trout, Mrs. Heistand and Mr. Lytle expressed interest in serving on the Nominating Committee.

Mr. Noll moved and Mr. Hartman seconded approval of Mr. Lytle, Mrs. Heistand and Mrs. Trout for the Nominating Committee.

By voice vote, the motion passed unanimously...

Ayes: Steven C. Bentzel, Ronald J. Blevins, John E. Hartman, Sue A. Heistand, William A. Lytle, Michael D. Noll, Jr., Anthony J. Pantano. Hilary S. Trout and Scott A. Wingard

10. INFORMATION ITEM(S):

a. Report from Student Representative - Mr. Rexroth

Minutes

He thanked Laylah for speaking, noting that she exemplifies what Dallastown is all about and hoping that policy will be considered. He then highlighted the 80's-themed pep rally, the casting of *Mamma Mia!*, the Healthcare Careers Summit, the Volunteer Club's shipment to soldiers, mini-THON fundraisers, Mental Health Mondays being led by the Mental Health Awareness Club, DPAC's performance of the *Game of Tiaras*, the International Thespian Society Induction, the Art Department's participation in a community event, and Student Council's prep for Welcome to Winter Day.

(Mr. Noll departed the meeting at 8:16 p.m.)

(INFO - Student Report - Nov 2019.pdf attached)

b. Athletics Report: Fall Sports Round-up - Mr. Sortino

Minutes

He thanked the athletes, coaches and staff for their support and highlighted the accomplishment in Boys and Girls Cross Country, Golf, Boys Soccer (ranked 10th in the USA), and Girls Soccer, Tennis and Volleyball. Coach Foust also received the YAIAA coach of the year.

(INFO - ATHLETIC TEAM SEASON IN REVIEW FALL 2019.pdf attached)

c. 2020-21 Proposed New Courses for the High School - Dr. Ferree

- African American Literature, English Language Arts Department, Grades 11-12
- Honors Digital Marketing, Business Department, Grades 11-12

(This will be an Action Item on 12/12.)

Minutes

Dr. Ferree noted the renewed effort to review career pathways, the schedule and staffing, and shared the process from August 2019 through February 2020. Both courses have been considered for several years. They now have the staffing for Honors Digital Marketing and African American Literature was born from a student

conversation. The latter is focused on cultural literacy and the communication aspect, which was mentioned in the recent business advisory discussion and is a lifelong skill across all pathways. She has syllabus outlines if the board wishes to review them.

Key points from board inquiry:

- There are no formal student surveys before-hand; they are informal.
- The course selection guide is evaluated each year by the departments and the guidance office. Also, during the trimester evolution, there was a full audit.

(INFO-ACTION - New HS Courses PowerPoint 2020-2021.pdf attached)

(INFO-ACTION - New Course - African American Literature 11-21-19.pdf attached)

(INFO-ACTION - New Course - Honors Digital Marketing 11-21-19.pdf attached)

d. Building & Capital Projects Committee Report: 11/14 Meeting - Mr. Blevins

Minutes

This was a shorter meeting regarding the update on the Loganville-Springfield E.S. building project, which is going well with only a slight one-week delay in the schedule. The Minutes are attached for review.

(INFO - Building Capital Projects Committee Minutes 11-14-19.pdf attached)

e. Finance Committee Report: 11/14 Meeting - Mr. Hartman

Minutes

He highlighted the AIA healthcare presentation, which is a cost driver, along with the budget review and action items from earlier this evening. Mr. Blevins noted that early projections are showing a budget deficit while we have growing needs for buildings, safety and security, and staffing. The budget process will get challenging.

(INFO - Finance Committee Minutes 11-14-19.pdf attached)

f. PSBA Liaison Report - Mr. Bentzel

PSBA Federal Focus Newsletter, November 18, 2019: ([Click Here](#))

Minutes

He commented on the attached school violence analysis and Dr. Doll noted that Mr. Dyke is digesting this report. Mr. Bentzel also called attention to two house bills: One related to tuition grants for Harrisburg School District, which PSBA opposes, and the other on classroom observations versus test scores.

(INFO - PSBA Liaison Report - US Secret Service-analysis-of-targeted-school-violence.pdf attached)

g. LIU Board Report: 11/5 Meeting - Mrs. Heistand

Minutes

This was a normal meeting which included progress on the LIU Comprehensive Plan. Also, the ballot for new board members will be mailed to member districts with only 8 of 13 planning to return.

(INFO - LIU Board Report 2019-11-05 Dawns.pdf attached)

h. York Adams Academy Report: 10/29 Meeting - Mrs. Heistand

Minutes

She called attention to the new report which is concise like the LIU summary. The 2020-21 Budget was discussed and they hope to vote in January for it to be forwarded to districts. Winter Graduation will be held the evening of Tuesday, December 10, 2019. In response to Mr. Blevins, she noted we have about 10-12 students who attend YAA, which fluctuates throughout the school year.

(INFO - York Adams Academy Board Brief 10-29-19.pdf attached)

i. York County School of Technology JOC Report: 10/24 - Mr. Lytle

Minutes

This meeting was the same night as our board meeting so he could not attend, but the Minutes are attached. He did highlight that Dallastown Senior Patrick McLain was one of six students of the month; he is in Precision Metal Machining. Mr. Lytle is also our representative on the YCST Authority, which is the asset holder for the school. He noted that the Gym project is progressing well and the site work is complete. The new building will be attached by a corridor. The pricing meets the YCST budget and, since the footers are in, he is not expecting large contingencies or having to come back for additional monies from school districts.

(INFO - York Co School of Tech 2019-10-24 Mini Board Report.pdf attached)

j. York Adams Tax Bureau Report: 10/28 Meeting - Mr. Pantano

Minutes

He was not able to attend but the Minutes are provided for reference.

(INFO - York Adams Tax Bureau Report 10-28-19.pdf attached)

11. CONFERENCE REQUESTS

Minutes

They are attached for board review.

(CONFERENCE REQUESTS November 21 2019.pdf attached)

12. BOARD COMMENTS / CORRESPONDENCE

Minutes

Mrs. Trout judged the Forensics Invitational, which was hosted by Dallastown, and she stated that the kids were amazing. She also served Thanksgiving meals alongside Dr. Dyer and attended the Business Advisory Meeting. Mr. Wingard served lunch at Ore Valley and the Middle School and attended the Business Advisory Meeting. Mr. Lytle, who also attended the business meeting, was grateful that it's been reinstituted; he also served lunch at Loganville-Springfield with Mr. Blevins. Mr. Blevins noted how polite and disciplined the students were as he circulated through the cafeteria.

13. COMMENTS FROM THE PUBLIC

Minutes

There were no public comments.

14. CALENDAR OF BOARD EVENTS:

Most meetings are open to the public and located at 700 New School Lane, Dallastown, PA 17313. Closed meetings are noted with an asterisks ().*

DATE	TIME	MEETING/EVENT	LOCATION
Thursday, December 5	5:45 - 6:00 p.m.	Board Reorganization	HS LGI Room
	6:00 p.m.	Building & Capital Projects Committee	HS LGI Room
		then Finance Committee	HS LGI Room
	8:00 p.m.	Human Resources Committee*	AD Board Room
Thursday, December 12	7:30 p.m.	Board Meeting (Retiree Recognition)	HS LGI Room

Minutes

The schedule was referenced by Mr. Blevins.

15. ADJOURNMENT

Minutes

The meeting adjourned at 8:49 p.m.

Respectfully submitted,

Lisa M. Kirby

Board Secretary
